

Shadforth Parish Council

Shadforth Parish Council Clerk
Carole Bell
28, Laurel Crescent
Trimdon Colliery
Co. Durham
TS29 6AF

Email: shadforthpc@hotmail.co.uk

Minutes of the MEETING of the SHADFORTH PARISH COUNCIL held in ST CUTHBERTS CHURCH SHADFORTH ON TUESDAY 2nd JULY 2019 AT 19:30

62/19 TO RECEIVE AND APPROVE (OR NOT) APOLOGIES OF ABSENCE FROM TODAY'S MEETING

Cllr Sim, Cllr Hooper, Cllr Young

Resolved: To accept the apologies

63/19 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

Cllr Flude and Cllr Beattie are members of CATS

64/19 PUBLIC PARTICIPATION ON AGENDA ITEMS.

An updated was provided on the Sherburn Hill Hub.

65/19 APPROVAL OF THE DRAFT MINUTES OF THE COUNCIL MEETING HELD ON 4TH JUNE 2019.

Resolved: That the clerk remove 47/19 from the minutes

Resolved: minute 49/19 That the clerk change the wording from "A document from a parishioner was read out" to "A document about the contract was read out"

Resolved: Following the above changes to accept the minutes as a true record

66/19 APPROVAL OF THE DRAFT MINUTES OF THE COUNCIL MEETING HELD ON 24TH JUNE 2019

Resolved: To accept the minutes as a true record

67/19 MATTERS OF INFORMATION

36/19 We are trialling a new agenda to see if it helps with the public and members understanding

37/19 Working Party for the Parish Assembly plan will be established later in the evening

40/19 A meeting of the full council to consider what other work on procedures and policies is needed, has taken place

43/19 The monitoring form has been returned to the County Durham Foundation for the phase 1 Ludworth Improvements

43/19 The funding request form has been completed and being used by community groups for their grant requests

47/19 The Proposed Name Change of the Parish Council will now become part of the work picked up by the Working Party

48/19 FOI Request – The letter from the requester was circulated to allow the Members to feed back information requested.

67/19 MONTHLY FINANCIAL RECONCILIATION

The Chair Cllr Woods retired from the meeting while the follow grants were considered.

(Cllr Bell took the chair)

Sherburn Hill Hub £200

Shadforth Community Association £300

Ludworth Community Association £300

Resolved: That the grant requests be accepted and be paid

(Cllr Woods returned and took the chair)

Resolved: That the Clerk make the following payments

| | | |
|---------------------|----------|-----------------------|
| Clerk | £ 719.08 | Wages |
| HMRC | £ 113.23 | Tax and Contributions |
| SE Landscaping | £ 384.00 | inv. 2/2019 |
| SE Landscaping | £ 432.00 | inv. 3/2019 |
| Ludworth Community | £ 15.00 | inv. 062 |
| Thinford Nurseries | £ 445.12 | inv. 1090 |
| Sainsbury | £ 34.00 | Ink |
| Greenlane Nurseries | £ 31.93 | Compost and feed |
| Clerk | £ 7.96 | expenses |
| Ludworth Community | £ 15.00 | inv. 064 |

68/19 ELECTION OF MEMBERS FOR THE STANDING COMMITTEES

Resolved : That the following councillors were elected to the committees

- POLICIES AND RESOURCES COMMITTEE
 - Cllr Arnell
 - Cllr Turner (Chair)
 - Cllr Bell
 - Cllr Hooper
 - Cllr Mace
- ESTATES COMMITTEE
 - Cllr Sim (Chair)
 - Cllr Mace
 - Cllr Bell

- Cllr Arnell
- Cllr R Woods

69/19 ELECTION OF A WORKING GROUP TO REVIEW THE ANNUAL PARISH MEETING SUGGESTIONS AND DRAFT AN ACTION PLAN TO BRING TO FULL COUNCIL

Resolved: That the following Councillors be elected to the working party

- Working Group
 - Cllr Bell
 - Cllr Mace
 - Cllr Turner
 - Cllr Priest
 - Cllr R Woods (Chair)

70/19 COUNTY COUNCILLORS VERBAL REPORT

There was nothing to report

71/19 POLICE REPORT

No report was available

Resolved: that the clerk contact the local police (PCSO Waddingham) to establish a regular report

72/19 CONSIDER ANY PLANNING APPLICATIONS

DM/19/01835/FPA - Single storey rear extension and loft conversion with dormer on rear roof slope, 16 Woodside, Shadforth

There were no comments

73/19 MOTION (Submitted for discussion by Cllr Young)

THE COUNCIL SHOULD UPDATE THE PARISH LETTERHEAD TO INCLUDE "Covering the Areas of Sherburn Hill, Shadforth and Ludworth" (Copy Letter Head Attached)

Resolved: to accept the sample letterhead

74/19 MOTION (Submitted for discussion by Cllr Priest)

THE COUNCIL SHOULD ADOPT A SHADFORTH PARISH COUNCIL SUSTAINABILITY PLAN

The Document had been circulated to the Members for Comment

Cllr Priest thanked everyone for their feedback

Resolution: That Shadforth Parish Council declare a climate emergency and the council will develop a Sustainability Plan

Resolution: to create a Sustainability Working Party to develop this plan

Members:

- Cllr Priest (Chair)
- Cllr Flude
- Cllr Hooper
- Cllr Beattie
- 2 members of the public

75/19 MOTION (Submitted for discussion by Cllr Beattie)

THAT THE PARISH COUNCIL RECOGNISE THE ORGANISATION “CATS”

The organisations constitution had been circulated to the Members for consideration

Resolution: That the Shadforth Parish Council do not recognise the organisation CATS

Due to the confidential nature of the following items, in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and the public will be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the LGA 1972 Act and section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. At this point in time the press and the public were asked by the Chair to leave the room.

The Chairman of Shadforth Parish Council requested that private recording equipment also be turned off. Cllr Flude refused to do as requested by the Chairman.

The Clerk confirmed the legal position, and reiterated that the private recording equipment must be turned off during exempt discussion. Cllr Flude refused.

Cllr Flude asked that the Parish Council’s recorder also be turned off. The clerk explained that it was used to create the minutes and records destroyed once the minutes were signed as a true record.

Unfortunately the Council were unable to conclude the final item of the meeting.

76/19 MOTION

TO RESOLVE CONTRACT DISPUTE

Cllr Flude requested that it be minuted that a letter had been received about giving out information on contracts which means that the contractors cannot be used for the work and the letter had not made the agenda.

Meeting Closed : 8.38pm