

Shadforth Parish Council

Minutes of the Shadforth Parish Council Policy and Resources Committee Meeting at Sherburn Hill Methodist Church on *Wednesday 9th Oct 2019 at 8.15pm.*

PR14/19 Apologies for absence

Cllr Bell

PR15/19 Resolved: To hold the meeting on 9th October 2019

PR16/19 Declarations of interest from members on any item to be discussed

NIL

PR17/19 Minutes (*)

Resolved: To accept the minutes of the P&R meeting held 11th September 2019

Resolved: To present the amendment of Standing Orders (section 3 point I) to the full council for approval at the November Full Council Meeting

Resolved: To request the approval of the Full Council to invite Cllr Sim to join the P&R committee at the October Full Meeting

PR18/19 *Motion: To approve investigating cost and viability of hosting Equalities and Diversity training event in the New Year*

Resolved: That the Clerk investigate with neighbouring councils if they would like to be included in the training event

Resolved: That the Chair investigate the cost of the Equalities and Diversity training

Resolved: That the Clerk investigate what training program CDALC could provide out of hours for the council

Resolved: That the committee develop a training schedule for members for approval at Full Council

PR19/19 *Motion: To approve investigating and benchmarking rents for the leasing of land for allotments and garages with County and local councils in Co Durham*

Resolved: That the Clerk undertake a benchmarking exercise on rents for allotments and garages in the area. It is to include what services are provided

PR19/20 Exclusion of Press and Public

No press and public were present

PR19/21 Cemetery Fees

Motion: To review the cemetery fees for other parishes and agree any actions if needed

The Clerk presented the data from her investigation

Resolved: That the clerk do some analysis on the effect changing the fees charged would have to the council, using the last 5 yrs historical figures

Resolved: That the clerk continue investigating a digital solution for cemetery management

PR19/22 Chairman's Allowance

Motion: To review the Chairman's allowance and agree any actions if needed

Resolved: To bench mark other Chairman allowance rates

PR19/23 Cemetery Contractor

Motion: To review Cemetery Contractor Quotes for 2020/2021

The Clerk updated the committee on the current responses.
There had been 1 positive response, 1 Refusal and 1 no response

Resolved: That the Clerk try to find a further Contractor to quote

PR19/24 Grant Applications

Non had been received

Meeting Closed 9.30