

## **Shadforth Parish Council Minutes**

Minutes of a Meeting of Shadforth Parish Council held on Tuesday 5<sup>th</sup> March 2019 at 7.30pm in Ludworth Community Centre.

**Present:** - Councillors Woods (Chairman), Beattie, Flude, Hooper, Mace, Priest, Sim, Turner, Woods, Young (Part)

**Apologies:** - Cllr Hooper

Mrs Carole Bell Parish Clerk in attendance.

There was 1 member of the public present (Part)

### **102/18 Notice of motion**

The Notice of Motion to call the meeting was proposed by Cllr Turner. This was carried.

### **103/18 Declaration of Interest.**

There were no declarations of interest.

### **104/18 Police and Wardens Report**

There were no police in attendance

### **105/18 Chairman's Report**

- a. The Chair explained that although there was no police report to give there had been trouble in the village of Ludworth
  - External Drinking Parties
  - Anti-Social Behaviour
  - Fire in bins and on the Basket Ball Court

These incidents had been reported to the police and the documentation given to the clerk for reference.

- b. The Chair has also reported the following to DCC
  - The poor condition of the school path (Moor Crescent)
  - Fly Tipping on Ludworth Skate Park which has been set on fire
- c. The police have had a successful drug raid in Ludworth
- d. Improvements have started on the cemetery
- e. A supplier for good compost has been identified should any be needed
- f. Chair is going to identify and mark headstones which are unsafe for the clerk to write a report and contact those responsible for the upkeep

***Resolution : To accept the Chairman's Report***

### **106/18 Approve the Minutes of 5<sup>th</sup> February 2019.**

***Resolution : To accept the minutes as a true record and signed by the Chair***

### **107/18 Matters of Information**

89.1 Paperwork to initiate the changes to bank signatures & access was completed and presented for authorisation.

**Resolution : Only the Clerk will have access to online banking**

89.3 The work on updating the Parish Policies for review in May has started

**Resolution : The Document Retention and Disposal Policy will be reviewed by members and feedback completed by 12<sup>th</sup> March 2019 – All**

90.1 Clerk has agreed to have a notice of their appointment published on Facebook. Work on the website to follow after the completion of the policies.

91.2 The electoral Services have been informed about the vacancies for council members.

91.3 The clerk is to send the vacancy document for publication on Facebook.

### **108/18 Correspondence**

The correspondence was read and the following actions **resolved**.

- a. The document regarding funding opportunities be forwarded accordingly
- b. Pact dates sent for publication on Facebook
- c. Cllr Priest to confirm availability for training course on “You’re your Community Group using Social Media”

### **109/18 Public Participation**

There were no comments from the public

### **110/18 Reports from County Councillors**

There were no Councillors in attendance

### **111/18 Consider Planning Applications**

There were no planning applications for consideration

### **112/18 Update on the Skate Park**

Cllr Woods gave an update on the Skate Park and raised concerns regarding the degradation of the surface area. The Clerk has already spoken to the project management company Ground Work, to arrange a site visit.

**Resolution : The clerk is to progress the situation and inform the members when a meeting is scheduled**

### **113/18 Rodenticide Course**

The Parish Council representative has attended the course and completed the examination. Once the results are know a schedule of work will be agreed by the members.

**114/18 Financial Reconciliation**

The clerk presented the following cheques for signing:

Training Rodenticide Management	£160
Cemetery Caretaker	£364.40
Room Hire	£15

Meeting Ended 9.05 pm

Agreed and Signed by: