

# MINUTES

## Shadforth Parish Council Meeting

Tuesday 14<sup>th</sup> March 2023 at 6pm at Sherburn Hill Hub

- 1 Attendees: Cllrs Thompson, Martin, Beattie, Flude, Parish Clerk.
- 2 Apologies: Cllr Kell.
- 3 To receive disclosures of interest in any matters on the agenda. Cllrs Martin, Beattie and Flude disclosed an interest in allotments. Cllrs Beattie and Flude disclosed an interest in garages. Cllr Martin disclosed an interest in Sherburn Hill Hub.
- 4 To agree that the minutes from the last ordinary full council meeting of January 10<sup>th</sup> 2023 are a true record. Agreed.
- 5 To agree a date for the Annual Meeting and Annual Parish meeting. The Annual Meeting of the Council will be held at 6pm and the Annual Parish Meeting will be held at 6.15pm, both on Tuesday 9<sup>th</sup> May 2023 at Sherburn Hill Community Hub.
- 6 To discuss the Believe housing proposal for building accessible bungalows in Shadforth. 'Believe' want to build social accessible bungalow housing in Woodside, Shadforth. They will be seeking planning permission for this from Durham County Council. Cllr Martin showed a map of the proposed area the builds would take place. Proposal to change garages into housing and construct bungalows on the greenspace. Cllr Martin described concerns raised by local residents including parking concerns and also children play on the greenspace. Cllr Martin is going to draft a response from the Parish Council.
- 7 Agree to give £300 to each village for Spring / Summer planting. Agreed. Clerk to inform Ludworth Community Centre, Shadforth Community Association, Sherburn Hill Hub.
- 8 Agree to give £300 to each village for Summer events. Agreed. Clerk to inform Ludworth Community Centre, Shadforth Community Association, Sherburn Hill Hub.
- 9 To agree on new Internal Auditor for 2022/23 accounts. Clerk to invite suitable person for the role.
- 10 To agree the new tender of Cemetery and Path work. Agreed and Clerk to inform the successful bidder.
- 11 To discuss and agree the budget for 2023. Agreed.
- 12 To agree to join the ICCM, cost £95. Agreed. Clerk to apply.
- 13 To receive an update from the Clerk. Looking for 3 quotes to replace external boundary fencing at Churchill Terrace allotments. Query from 2 residents regarding a vehicle parked at the rear of George Street, possible vermin seen in and around vehicle. The car is parked on a designated garage plot but the owner has been informed of the possible vermin sightings and has agreed to place suitable vermin control inside the vehicle.

## MINUTES Continued

Another resident is worried about some of the large trees on an allotment. Clerk to visit the area to assess.

- 14 To receive an update on the Cemetery. Cemetery contractor has cleaned a corner of the Cemetery that was overgrown and had been used a dump site for waste material. He has also emptied the bins. Clerk to ask the Contractor to advise and quote for clearing the paths of moss.
- 15 To receive an update on creating a community garden on a piece of land owned by DCC in Sherburn Hill. DCC will undertake site clearance and will provide trees and benches. The site will be levelled and cultivated and DCC will own maintain the area. The Parish Council will seek grants to fund this work
- 16 To agree any payments that need to be made:
- |               |         |
|---------------|---------|
| Clerks Salary | £365.12 |
| ICCM          | £95.00  |
| Wave          | £31.46  |
| Wix           | £158.40 |
- 17 To receive an update on Ludworth skatepark. Clerk seeking suitable company to carry out repairs as per ROSPA report.
- 18 To receive update from Parish Councillors. Cllr Thompson to accompany a Warden walk.
- 19 To receive updates from County Councillors. None received.