

AGENDA

Shadforth Parish Council Meeting

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council.

Tuesday 5th July 2022 at 6pm at Sherburn Hill Hub

- 1 Attendees – Cllrs Thompson, Martin, Beattie, Flude and Parish Clerk Annette Simpson.
- 2 Apologies – Cllr Kell.
- 3 To receive disclosures of interest in any matters on the agenda –Cllrs Martin, Beattie and Flude disclosed an interest in allotments. Cllr Martin disclosed an interest in Sherburn Hill Hub.
- 4 To agree that the minutes from the last ordinary full council meeting of June 7th 2022 are a true record – Agreed.
- 5 To receive an update from the clerk – All updates were covered by items on the agenda.
- 6 To receive an update on communications received – None received.
- 7 To agree that if Shadforth Parish Council dissolved, any assets purchased from grants awarded for Sherburn Hill park funding would be passed to a charitable organization – Agreed. Clerk to email minuted agenda to CDCF.
- 8 To agree that when play equipment is purchased for the park, an audited copy of accounts showing this will be sent to the relevant grant providers - Agreed
- 9 To update and approve the bank mandate to include the new clerk as authorised user and signatory – Agreed, Clerk to complete relevant signatory form.
- 10 To discuss and agree actions and costs regarding procuring HR advice to ensure employment policies and contracts are up to date and compliant - Agreed this was not a financially viable cost as SPC only employs one person, the Clerk.
- 11 To receive an update on Churchill Terrace Allotments and to agree any necessary actions – Fence work has commenced but not yet completed.
- 12 Cemetery
 - a) To receive an update on mole issues and any other cemetery issues and agree on any necessary actions – Cllr Thompson and Clerk meeting with Humane Wildlife Solutions to discuss mole issues within Shadforth Cemetery.
 - b) To agree to pay for a consultation about possible non lethal ways of removing moles (£30) – Agreed to pay for consultation.
 - c) To agree a response to a request to erect a headstone on Plot D354 – Agreed - Clerk to contact Scott Memorials.
 - d) To agree a response to a request to erect a headstone on Plot D232 – Agreed - Clerk to contact Scott Memorials.

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13 To agree any payments that need to be made:

Clerk Salary - £365.12

New PC Mobile phone - £24.99

DCC Boardwalk - £5000.00

Ludworth Village Fair - £300

Contribution to each village fair £300 each

Sherburn Hill Pirate Day - £300

Shadforth Village Fair - £300

Humane Wildlife Solutions - £30

Michael Savage – Inv 14, Shadforth Cemetery £208.33 & Inv 15, Shadforth Paths £432.50.

14 To review the income and expenditure report and review the current budget – New Clerk has not yet been able to do this to date, will re-visit at next meeting, 6th September.

15 To discuss and agree a response to a request from Ludworth Community Association for financial support towards repairing defibrillator – Clerk to contact Mr Woods regarding repairs.

16 To discuss and decide on possible further donations to Durham Area Youth for youth work across the parish – To discuss at next meeting, 6th September 2022.

17 To discuss and decide on response to grant application from Sherburn Hill Hub towards Pirate Day – Agreed a donation of £300.

18 To discuss and decide on financial support for village events across the Parish – Agreed donations of £300 to Shadforth and Ludworth community associations for summer events, and letter to be emailed to the community associations involved.

19 - To receive updates on

- a) Ludworth Skate Ramps – Awaiting response from Groundworks.
- b) Land for allotments – Awaiting response from DCC.

20 To receive updates from Parish Councillors – Boardwalk repair works at Shadforth has been completed. Clerk to contact DCC for report and invoice. Possible Grant award from Taylormade in Sherburn Hill, to follow up.

21 To receive updates from County Councillors – None.

22 Public questions or comments (15mins max.) – None.

23 Matters arising from previous minutes which have not been covered above – None.

24 To receive any items for the next meeting - None

25 Any other business - None

Next meeting to be held at Sherburn Hill Community Hub at 6pm on 6th September 2022.