

# Shadforth Parish Council

Minutes of the MEETING of the SHADFORTH PARISH COUNCIL held in ST CUTHBERTS CHURCH ON TUESDAY 5<sup>th</sup> November 2019 AT 19:30

## 117/19 MOTION TO HOLD THE FULL COUNCIL MEETING 5<sup>TH</sup> NOVEMBER 2019

**Resolved: To hold the meeting 5<sup>th</sup> November 2019**

## 118/19 TO RECEIVE AND APPROVE (OR NOT) APOLOGIES OF ABSENCE FROM TODAY'S MEETING

Cllr Beatie, Cllr Priest, Cllr Flude, Cllr Arnell, Cllr Hooper, Cllr Young

**Resolved: To accept the apologies**

## 119/19 TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS

None received

## 120/19 OPEN SESSION

The Clerk reported that they had not received a report from the Police and Wardens despite chasing

There were no County Councillors in attendance so no report was received

No public attended the meeting

## 121/19 APPROVAL OF THE DRAFT MINUTES OF THE COUNCIL MEETING HELD ON 1<sup>ST</sup> OCTOBER 2019.

**Resolved: To accept the minutes as a true record**

## 122/19 FINANCE

The Clerk updated the members on the current status of the accounts

**Resolved: That the Clerk make the following payments**

Name	Amount	Method	Reason
C Bell	£ 636.52	online	Wages
HMRC	£ -	online	HMRC
St Cuthberts	£ 30.00	cheque	July and Nov. Meetings
Ludworth Community	£ 30.00	online	Oct and Nov Meeting
SE Landscaping	£ 384.00	online	Sept Cemetery
SM Print	£ 45.00	card	Flyer
Inks	£ 31.98	card	Printer
Thinford Nurseries	£ 296.40	online	Ludworth Improvements Project

Total to Pay	£ 1,453.90		05/11/2019

**Resolved: that the monthly bank statement be approved**

**123/19 PLANNING**

There were no items to consider and comment

**124/19 MONEY FOR WINTER PLANTING**

**Motion: To agree that the Council will provide money for the winter planting to the three villages**

**Resolved: That the council offer funding to each village for flowers**

**Motion: to agree the value of the winter planting**

**Resolved: That the council offer up to £100 contribution per village, reimbursed on the Parish Council receiving receipts for the purchases**

**125/19 VERMIN CONTROL SHERBURN HILL**

**Motion: To agree to provide industrial/commercial pest control to George Street Allotments to treat rat infestation.**

**Resolved: To pass the motion over to the Estates Committee**

**126/19 ROYAL GARDEN PARTY**

**Motion: To agree which member and guest , Shadforth Parish Council, shall nominate to attend the Royal Garden Party**

**Resolved: To nominate Cllr Flude and partner**

**127/19 ALTERNATIVE VENUES IN SHERBURN HILL AND LUDWORTH**

**Motion: Clerk to investigate use of alternative venues in Sherburn Hill and Ludworth for the Council and Sub Committee meetings**

**Resolved: That the Clerk investigate alternative venues for council meetings**

**Resolved: That the Clerk investigate if it is possible to change the night of the meetings without presenting it at the Annual Meeting**

**Motion: to agree that in the meanwhile to hold any Council and Sub Committee meetings in Shadforth where there is both space and access**

**Resolved: That the Council and Sub Committee meetings be held at St Cuthbert's until other venues are sourced**

**Resolved: That the Clerk investigate if it is a statutory requirements to alternate the meetings throughout the villages**

#### **128/19 CHAIRMANS REPORT**

**There was nothing to report**

#### **129/19 CLERKS REPORT**

The clerk reminded all members that there were still some declarations of interest outstanding.

The clerk updated the members on outstanding actions

The clerk reminded the Members that due to the General Election, that the Council were in Purdah and to ensure that all members adhered to the documentation circulated earlier that week

#### **130/19 POLICY AND RESOURCES COMMITTEE REPORT**

**Motion: As per section 10 Paragraph 9 of the Council Standing Orders, a motion was proposed that, due to their current availability, Cllr Arnell be replaced on the P&R Committee and that Cllr Sim be invited to become a member**

**Resolved: To replace Cllr Arnell with Cllr Sim on the Policy and Resources committee**

**Motion: As per section 10, Paragraph 15, of the Council Standing Orders, a motion to suspend Section 3, Paragraph L was proposed and an update of the Standing Orders be considered, stating that all recording equipment of the councillors, press and public be switched off during discussions on exempt items and only the Clerks recording be allowed to continue.**

**Resolved: to update the Standing Orders to read:**

“(d) Where the Press and Public are excluded from a meeting the Council will ensure that all reporting will cease as per the Public Bodies (Admissions to meetings) Act 1960, which states that, any person must cease all reporting, which includes filming and audio recording. As the Proper Officer of the Council, and therefore “the Body”, the Clerk may continue to record to enable an accurate reflection when creating the minutes of the meeting. The Proper Officer is bound by Law not to disclose the recording to any person, and, to destroy the recording once the minutes are accepted as a true record.”

The Chairman of the P&R Committee updated the council on progress

**Resolved: to accept the P&R Chairman's Report**

### **131/19 ESTATES COMMITTEE REPORT**

The Chairman of the Estates Committee updated the council on progress

**Resolved: to accept the Estates Chairman's Report**

### **132/19 PARISH MEETING WORKING GROUP**

The Chairman of the Working Group updated the council on progress

**Resolved: to accept the Working Group Chairman's Report**

### **133/19 SUSTAINABILITY WORKING GROUP**

There was no report given

### **134/19 PARISH MEETING UPDATE**

The Clerk updated the members on the preparation for the Parish Update Meeting

The Chairman thanked Cllr R Wood, Cllr Turner and a member of the public for delivering the flyers to Sherburn Hill parishioners

### **135/19 VE DAY 75<sup>TH</sup> COMMEMORATIONS – 8<sup>TH</sup> MAY 2020**

The Clerk updated the members on the project investigation and preparation to-date

### **136/19 CORRESPONDANCE RECEIVED**

All relevant correspondence had been forwarded to the members

### **137/19 ITEMS FOR FUTURE AGENDAS**

Estates - Vermin Control Sherburn Hill Allotments

Meeting Closed : 21.00