

SHADFORTH PARISH COUNCIL

Minutes of an Ordinary Meeting of the Parish Council held in St Cuthbert's, Shadforth on Tuesday 4th December 2018 at 7.30 p.m.

Members Present:	Cllr J Mace Cllr E Beattie Cllr B Hooper	Cllr R Woods Cllr S Flude Cllr B Sim	Cllr D Woods (Chair) Cllr L Priest
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Members of the Public – Mr Kell.

67 Apologies – Cllr M Turner.

68 Confirmation Of The Minutes – Minutes of the 1 November and 6 November were agreed as a true and accurate record.

69 Matters Arising

69.1 Clerks Update – There was no update.

69.2 Clerks Replacement and Advertising – Various job sites were discussed but all charge a fee. Temporary cover can be provided by a councillor, but if this is not possible the clerk will contact the Society of Local Council Clerks to ask if another clerk could provide cover. It was agreed to extend the deadline as there had only been one application. The clerk will update the advert with a new closing date to be agreed by the sub-committee, and members will use their social media forums to advertise. There was discussion whether to hold the January meeting, if cover can be agreed it will go ahead. The clerk will let the candidate know that the deadline has been extended. The sub-committee will provide the clerk with a Job Description and closing date.

69.3 Ludworth Vacancy – There is a lady interested in the vacancy, she will follow the election process.

69.4 Skate Park – All funding is now in the bank and the second payment is to be made. The path has now been installed.

69.5 Social Media – Local community groups are well supported by social media and use it to promote events. It was discussed whether we have a page or a group, members preferred a page and would put information and positive reports on it. We could advertise vacancies, meetings and have a digital calendar, but it would need an administrator. Cllr Priest agreed to set it up, be the administrator until the clerk is appointed and put on a link to the website.

70 Durham County Council

70.1 Planning: Plans Lists w/e – 5.11.18; 12.11.18; 16.11.18; 26.11.18;

Applications

DM/18/03535/FPA Rachel Ferguson – Application for a change of land use for equestrian use and new stable block consisting of 3 stables and a tack room at land to the North of Harehill Mews, Haswell Plough, DH6 2BA – Noted.

70.2 Sherburn Hill Community Centre – A meeting to discuss the physical alterations has now taken place.

71 Parish Paths Partnership & Groundwork

Nothing to report

72 Allotments & Garages

72.1 Vermin Control – Tenants can put poison down themselves on their allotments. If they attend training at a cost of £150 they can use stronger poison. If a tenant wanted to attend the course the council agreed to pay, the Chair will contact Mr Savage as an allotment tenant to see if he would do it. The rats are attracted to the food compost and chicken feed, tenants are encouraged to be more careful how they store feed.

73 Finance

	<u>Payments</u>	£
73.1 Wages	- Salaries, Allowances & Expenses	£441.18
Cemetery Contractor	- Cemetery Pay & Expenses	£248.00
Ludworth Community Centre	- Room Hire 4.12.18	£15.00
Anglian Water Business National	- Cemetery Water Bill	£13.79
Agrii	- Round-up Weedkiller	£81.60
CPRE	- Membership	£36.00
Tesco	- Printer Ink (paid)	£62.00
Post Office Ltd	- 1st, Large Letter & 2 nd Class Stamps (paid)	£70.08

Inclusive Play	- Skate Park Contractor Part Payment	£28,550.48
Ms W Martin	- Sherburn Hill Winter Planting	£89.19
Shadforth Community Association	- Xmas Tree and Party	£333.00
Ludworth Community Centre	- Xmas Tree and Party	£400.00
Sherburn Hill Hub	- Donation Towards Consultation Event	£60.00
Sherburn Hill Hub	- Xmas Party	£100.00

Income

Durham County Council	- Skate Park Funding	£5,000.00
Inclusive Play	- Kids Skate Park Party	£200.00
HMRC	- VAT Refund	£234.10

Cheques were signed for wages in January so if the meeting does not take place wages can be paid.

73.2 Christmas Events – Sherburn Hill are not providing a tree this year but are keen to have one next year. The money for a party was to be used to provide an event and not added on to an existing event. They haven't had the time to organize a party and as the letter wasn't clear members agreed just this once to it could support other events. The Hub will get the money and provide the receipts.

73.3 Finance Meeting – No matters were reported.

73.4 Precept 2019/20 – The precept application was signed.

73.5 Save Our School Campaign – Members accepted the £100 cheque returned.

74 Cemetery

74.1 Cemetery Sub Committee – The sub-committee attended a site visit. County Cllr Kellett has asked the County Council to repair the cemetery wall as it is their responsibility. The caretaker is going into the new section to start the land work, there is a lot to do and it needs major funding or grants. A councillor suggested contacting Durham University to provide a design and some ideas on layout. The soil spoil needs spreading as soon as possible and it was agreed to do this first as it impacts on current spaces. The sub-committee will share out the work. The memorials will need an inspection and safety check.

74.2 Leaf Blower – Members agreed to get a replacement leaf blower as it would cost just as much to repair the current one. The clerk will ask B&Q if they would donate one but if not the clerk will order one. The caretaker will dispose of the old one. The clerk will order a bag of salt for the cemetery paths and ask the police for a new shed alarm.

74.3 Memorial – Mrs Rosina McIlroy plot C109 - Noted.

74.4 Memorial – Mr George Nicholson plot C35 - Noted.

75 Donation Requests

None.

76 Other Correspondence

76.1 Defibrillator – This item will be put on the next agenda for further discussion.

76.2 Clerks & Councils Direct – Issue 120 – Noted.

76.3 Fieldwork – Winter 2018 - Noted.

76.4 Countryside Voice – Winter 2018 – Noted.

76.5 The Clerk – Volume 49 - Noted.

77 Any Other Business

77.1 The Charter was circulated electronically to members, members would like to link to other groups and asked that this be put on the next agenda for further discussion.