
MINUTES - Shadforth Parish Council Meeting

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council, Tuesday 10th October 2023 at 6pm at Sherburn Hill Hub.

- S1 **Attendees:** Cllrs Martin, Flude, Thompson, Beattie
- S2 **Apologies:** Cllr Nixon, Parish Clerk (Cllr Martin took the notes for the meeting)
- S3 **To receive disclosures of interest in any matters on the agenda:** Cllrs Martin, Beattie and Flude disclosed an interest in allotments. Cllrs Beattie and Flude disclosed an interest in garages. Cllr Martin disclosed an interest in Sherburn Hill Hub.
- S4 **To agree that the minutes from the last ordinary meeting of July 11th 2023 are a true record:** Agreed
- S5 **To receive an update from the Clerk:** - see item S6
- S5a **To discuss current allotment / garage annual rent charges and agree an amount for future charges:** Agreed to keep rent charges at current cost for 2023.
- S5b **To consider and make a decision on application received from Shadforth Community Association for funding towards traffic calming:** Agreed to grant £1899.09. Parish Clerk to inform Shadforth Community Association. Cllr Martin to ask County Cllrs if there are any traffic calming measures that could be put in place in relation to Sherburn Hill crossroads that would benefit from funding.
- S5c **To consider and make a decision on application received from Sherburn Hill Hub for funding towards children's Halloween Party:** Agreed to grant £300, Clerk to inform Sherburn Hill Hub.
- S5d **To consider and make a decision on a donation to Ludworth Community Centre for Halloween activities:** Agreed to grant £300. Clerk to inform Ludworth Community Association and remind that future applications should use the grant application form available on the parish council's website.
- S5e **To confirm the amount to donate to each village community association for Christmas activities:** Agreed to donate £300 to each village for this. The clerk will inform each village community association.
- S5f **To confirm the amount to donate to each village community association for winter planting:** Agreed to donate £150 to each village. The clerk will inform each community association.
- S6 **To receive an update on communications received, including concerns about allotment and garage areas:**

Correspondence received from Believe housing association to say that they are not going ahead with the plans for 5 affordable bungalows in Woodside, Shadforth.

Correspondence received from Mary Foy MP's office to DCC regarding concerns about walking route between Sherburn Hill, Sherburn and Belmont School. Cllrs agreed that that the route is not appropriate for children to be walking. Parish Clerk will inform MP's office of our support for the letter.

Concerns about allotment and garage areas: Parish clerk will ask contractor to trim garage area where animal faeces have been present; clerk will remind local residents that dogs should not be allowed loose in garage area. Clerk will clarify safety / legal guidelines on empty and full gas canisters and inform allotment plot holders.

- S7 **To receive an update on Shadforth Cemetery:** Contractor is measuring out extra plots for the interment of ashes. New hedging has been damaged; clerk will review extent of damage, and any actions needed. Clerk will investigate any extra maintenance needed for cemetery extension, and costs for this. Clerk will provide update at next meeting.
- S8 **To discuss current cemetery charges and agree any changes:** - carried over to next meeting.
- S9 **To receive an update on creating a community garden on a piece of land owned by DCC in Sherburn Hill:** - This will be a woodland walk. Cllr Thompson met with DCC and county councillor and is trying to secure funding for £10,000 to cover the costs of the plan, path, and a bench. She will also try to secure additional funding to enable art projects to be included. Once the funding is secured, work could start in April 2024. DCC will maintain the walk once it is created.
- S10 **To agree any payments that need to be made:** Agreed to the following:
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| Clerks Salary | £399.28 |
| Meeting room Hire | £30.00 |
| M Savage – Shadforth Cemetery general tidy and cut | £437.50 |
| Mazars – External Audit | £252.00 |
| M Savage – Top conifers at Sherburn Hill allotments | £500.00 |
| CDALC Annual Membership | £299.12 |
- S11 **To agree to get a quote for creating a path to join the section between the carpark and the central allotment path and to agree a maximum amount:** Agreed a cost of up to £500
- S12 **To receive update on access road around Shadforth Green:** The Church commissioners are in discussion with relevant residents.
- S13 **To discuss the possibility of a mining memorial in Sherburn Hill** - Site will be next to Methodist Chapel. Will need to secure permission from DCC. Design agreed, materials available. Local college will do the brickwork; will need to find funding for metal part. Shadforth Parish Council will adopt the monument; Clerk will investigate insurance and H&S considerations. When work is finished, will have a celebration opening - Cllr Thompson investigating funding for this.
- S14 **To receive updates from County Councillors:** None received.

- S15 **To receive updates from Parish Councillors:** Cllr Thompson reported that consultations about Sherburn Hill Park were held at the Hub and with young people from Durham Area Youth. The design will be finalised shortly, and then work will start.
- S16 **Public questions or comments, 5 minutes max:** None.
- S17 **Matters arising from previous minutes which have not been covered above:** None.
- S18 **To receive any items for the next meeting:**
To discuss and agree future allotment and garage costs.
To discuss and agree future cemetery fees.
To discuss request from DAY for contributions towards youth work across the parish.
- S19 **Any other business:** Date of next meeting: 6pm on Nov 7th 2023 at Sherburn Hill Hub.