

Annual Parish Meeting Held Tuesday 7th May 2019

At Shadforth Village Hall – 7.30pm

Minutes

- 1) The Chairman, Cllr David Woods welcomed everyone to the Annual Parish Meeting and provided an introduction on the purpose of the meeting.
- 2) The Parish Clerk, Mrs Carole Bell, outlined the main issues raised at the last Parish Meeting (2018) and updated the parishioners on the progress made on the issues raised.
The Clerk explained that the procedures and policies had been written for the Complaints Procedure, Code of Conduct, Financial Regulations, Standing Orders, Co-option Procedure, Grant Application Guide, and that they are to be published on the Council Web Site by the end of June 2019
- 3) The Chairman offered each Community Group an opportunity to speak to the Parish and update those present on the work that their group were delivering in the community.
Those who took the opportunity were : Ludworth Community Association, Sherburn Hill Hub, Salvation Army, Shadforth Village Hall, Shadforth Church, Methodist Chapel
- 4) The parishioners were provided with the agenda items which had been received by the parish clerk, and invited to discuss the items and their concerns and ideas to help resolve the issues. This information was captured on flip charts to aid in the formulation of a plan by the Parish Council, which would address the parishioners concerns.
- 5) A discussion on how the Parish Council could improve Communication was held and a number of existing methods currently being used explained. It was agreed that there was still a need for further development in this area.
- 6) The Chair invited items for discussion from the floor that had not been addressed by the agenda items:
 - a. A question was asked about the previous years minutes and they were presented by the clerk for review. The Clerk explained that they would be published on the Parish Website the following week.
 - b. A concern was expressed about parking on the village green and who owned it. A suggestion was made that signs stating “No Parking” be installed. Permission needs to be agreed by the owner.
 - c. A question regarding the status of the allotments and the possible transfer to an association was asked. The Chair explained that the council were waiting for further information from the Northern Regional Allotments Association so that the council could make its decision.
 - d. A parishioner raised their concern about speeding through Shadforth. Following a discussion on options available it was agreed that Cllr Bill Kellet contact Durham County Council Highways and request that a data investigation be carried out so that plans could be made to address the problem.

- e. A parishioner asked if it was still the intention for the Parish Council to give the allotments to the CATS (Churchill Allotments Tenants Society) for management and referred to the February Minutes. The Chair explained that the decision to transfer had not been made and that further information was needed from the Northern Regional Allotment Association.
- 7) During the summing up of the meeting it was agreed that:
- a. feedback to the parish should be done by newsletter and that a quarterly newsletter would be a good way to communicate to all of the parish. Concerns were raised about the delivery of the letter but agreed it was the best method.
 - b. It was also suggested that Parish Councillors be invited to coffee mornings
 - c. Parish Councillors could have a stall at the Big Weekend held in Shadforth
 - d. That the different villages needed to feel more connected and that it be investigated if the parish name could be changed to include all three villages.
 - e. A parishioner stated that he was concerned that the Parish Councillors were not all singing from the same sheet.
- 8) Feedback from the parishioners as they left was that they felt the meeting was very inclusive and positive, and that they looked forward to hearing the feedback.

The meeting ended at 9.30pm