

Shadforth Parish Council

Shadforth Parish Council
Sherburn Hill Community Hub
Front Street
Sherburn Hill
DH6 1PA

Minutes - Shadforth Parish Council

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council on Tuesday 10th December 2024 at 6.00pm, Sherburn Hill Community Hub.

- 01-1224 Attendees: [Cllrs Thompson, Martin, Heron, Nixon, Jobling, Herbert, Clerk & 2 local PCSO's.](#)
- 02-1224 Apologies: [Cllrs Flude, Beattie.](#)
- 03-1224 To receive disclosures of interest in any matters on the agenda: [Cllr Martin disclosed and interest in allotments and Sherburn Hill Hub. Cllr Nixon declared and interest in Sherburn Hill Hub. Cllr Heron declared an interest in allotments and garages. Cllr Jobling declared an interest in allotments.](#)
- 04-1224 To agree that the minutes from the last ordinary meeting of 12th November 2024 are a true record: [Agreed](#)
- 05-1224 Recent co-opted Councillor to sign Declaration of Acceptance: [Declaration signed by Cllr Herbert and Pecuniary of Interest form given to be completed.](#)
- 06-1224 To receive an update from the Clerk: [Mazars external audit invoice received and paid. Received payment of £944 from DCC, courtesy of Cllr Hall towards Woodland Walk costs.](#)
[We had an allotment enquiry from Haswell resident; however, we only offer allotments to people living within the Parish.](#)
[We also had an enquiry for a salt bin at top of Crime Rigg bank. Clerk has contacted DCC and made a request.](#)
[Clerk to advertise cemetery/paths/groundwork tender.](#)
- 07-1224 To agree any payments that need to be made:
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|-------------------------------|---------|
| SHCH Room Hire | £30.00 |
| Mazars External Audit | £252.00 |
| AA Groundworks - Cemetery | £630.00 |
| AA Groundworks – Bins & Waste | £73.44 |
| Clerks Salary | £440.61 |
| HMRC | £110.00 |
| AA Groundworks – Tree Work | £500.00 |
- 08-1224 To receive an update on Shadforth Cemetery: [Bushes to right side of cemetery have been trimmed and dead wood cut from trees. Bins have been emptied and will be continue to be emptied every 4-6 weeks or when required.](#)

The tree survey revealed four trees with ash die back that should be removed. Received a quote of £1280 for this work and it was agreed to allow the work to commence.

The trees in St Cuthbert's church that over-hang into Shadforth cemetery have been reported to DCC and an email sent to St Cuthberts to make them aware.

We have had a report of the theft of two wreaths placed on graves. This was before the very windy weather. We have not had this incident before, so if this happens again, please report to the Parish Council.

Clerk has notified DCC of the problem with moles and will allow them time to respond. The Clerk to contact Cllr Hall and Cllr Kellet to see if we can get this issue pushed along and solved.

Reports of cemetery noticeboard damage. Cllrs will visit site and report back at next PC meeting.

- 09-1224 To receive an update on the creation of a mining memorial in Sherburn Hill: The site has been agreed for the proposed mining memorial. All materials have been sought and we now have approval from DCC.
- 10-1224 To receive an update on the creation a community woodland walk on a piece of land owned by DCC in Sherburn Hill: The trees have been planted. Cllr Thompson is chasing for the bench's installation.
- 11-1224 To discuss issues and accidents occurring at Sherburn Hill crossroads: The BBC held a meeting at Sherburn Hill Hub and parts of the incident sites were televised. No further details at present other than DCC are taking note of the incidents occurring. Additional signage has been placed in the area.
- 12-1224 To agree 2025 Precept, for submission in January: Deadline is Friday 17th Jan 2025. The Precept for 25/26 was agreed and Clerk will submit.
- 13-1224 To receive an update on Churchill Terrace allotments: Clerk has been in touch with the next person on waiting list and arranging a viewing of the available allotment. A second allotment has now become available, and the Clerk will contact the next person on our waiting list.
- 14-1224 To discuss the proposal of a solar power farm at Harehills: We had a visit from a representative of the Harehill solar farm project. There was a public meeting that was attended by approx. 24 residents. There was positive public engagement with mixed opinions. Planning for the project will hopefully be submitted before end of 2024. An application will follow to the Council in Spring. More to follow.
- 15-1224 To receive updates from Parish Councillors: Planters in Sherburn Hill may be reduced in numbers. The issue we have is watering and maintaining the planters during the summer months. Cllr Jobling is going to maintain the planters around the bottom of Sherburn Hill bank.
- 16-1224 To receive updates from County Councillors: None.
- 17-1224 Public questions or comments, 5 minutes max: None.

- 18-1224 Matters arising from previous minutes which have not been covered above:
[Clerk to investigate getting the Parish Council a gov.uk website and email.](#)
- 19-1224 To receive any items for the next meeting: [Fixed Asset Review. Allotment & garage rent review. Purchase new mobile phone.](#)
- 20-1224 Any other business: Future planned Parish Council meetings – [Tuesday 14th January 2025, Tuesday 11th February, Tuesday 11th March.](#)