**S H A D FO R T H P A R I S H C O U N C I L**

**Minutes of an Ordinary Meeting of the Parish Council held in**

**St Cuthbert’s, Shadforth on Tuesday 3rd April 2018 at 7.30 p.m.**

Members Cllr J Mace Cllr D Woods Cllr D Bell (Chair)

Present: Cllr B Sim Cllr L Robson-Witt Cllr R Abbot

 Cllr R Woods

Members of the Public – County Cllr Hovvells, Ms Martin, Mr Flude, Mr Kell, Ms Lyon, Ms Beattie, Mrs Nelson, Ms Young and Mr Baldwin.

**103 Apologies** – Cllr B Bell.

**104 Confirmation Of The Minutes** – The minutes of the 6th March 2018 were confirmed as a true and accurate record.

**105 Matters Arising**

105.1 Clerks Update – The clerk had previously circulated proposed plans to alter the entrance to the housing development at Sherburn Hill beside the park, to allow extra parking. As we had a very short window to comment, councillors were asked to comment directly as individuals. The clerk informed members she is still chasing co-op insurers for the repair of the cross-roads fence and grass. The clerk also sent a letter of support for Sherburn Hill School to County Hall over plans to close the school.

105.2 Vacancies – No update.

105.3 Skate Park – The clerk has received the grant acceptance documents, the contacts form and the finance details form for signing, members agreed to sign them at the end of the meeting. We need some information from Groundwork and the County Council over the tendering process, the clerk will forward the details to them to complete including the tender report and the contractors statement. The clerk will get an insurance quote for the proposed development.

105.4 Ludworth Improvement Scheme – This project is a joint project with the parish council, county council and the community. £500 has been sent to the Parish Council from the County Council so members asked the clerk to order the Silent Soldier once the funds are in the account. The clerk will get a quote for the insurance of the new seats and planters. Donations have been received from residents, the school and local businesses towards the project.

**106 Durham County Council**

106.1 Planning: Plans Lists w/e – 5.3.18; 12.3.18; 19.3.18; 26.3.18; 3.4.18.

 Applications – DM/18/00880/FPA Taylormade Timber Products – Application for replacement building of increased height and amended size to form a timber pressure treatment building (amended from previous approval DM/17/02440) – Members will discuss this at the next meeting.

**107. Parish Paths Partnership & Allotments**

107.1 Village Planters – Mr Shead has agreed to plant up the six planters in Sherburn Hill and maintain three at the cenotaph and Local Avenue. We still need someone to maintain the remaining three at the cross-roads and Jubilee Crescent.

107.2 Summer Planting – Members agreed the usual £100 per village for planting. Ludworth would like their hanging baskets planted and the cenotaph planted up, the clerk will find out what the cemetery needs and contact Shadforth Village Hall Association to see what planting they want.

107.3 Silent Soldier – The clerk will order the Silent Soldier from the British Legion once the funding is in.

107.4 Summer Cutting Programme – The grant has been approved for the cutting season meaning the parish paths can be maintained this Summer getting 3 cuts.

107.5 Shadforth Village Green – The bin on the village green has been moved to allow longer vehicles to turn up to the farm. County Cllr Kellett spoke to the County Council who just referred him to the Church Commissioners (Savills Solicitors), Cllr Bell is liaising with Savills on the matter. He is requesting that part of the green is curbed to allow a turning point. He is awaiting a reply from Savills, Mr Gatenby is to repair the damage to the village green. The dog bin needs a dog bin sign, members also asked the clerk to get dog fouling stickers to put around the villages.

**108. Allotments & Garages**

108.1 Allotments – The rat problem around the allotments is reported to have improved after work carried out by pest control.

**109 Finance** **Payments** £

109.1 Wages - Salaries, Allowances & Expenses £445.21

 Cemetery Contractor - Cemetery Pay & Expenses £258.00

 St Cuthbert’s Church - Room Hire 3.4.18 £15.00

 Zurich Municipal - Parish Council Insurance £787.55

 Maple Tree Services - Removal of Cemetery Trees £1,800.00

 Tesco - Printer Ink £43.00

 Durham County Council - Green Bin for Cenotaph £30.00

**110 Cemetery**

110.1 Cemetery Footpath – Members agreed that the caretaker make repairs to the path to keep it safe. He has repaired pin curbs and also cracks in the path, but there are more appearing due to tree roots and the weather. The stumps from the cut down trees may need taking down further in places and the soil pile needs spreading on the new section. The clerk will price up the hire of a mini digger for the day to move the soil.

110.2 Cemetery Trees – Now the trees are down, members agreed to plan the new section in the summer when the ground is less wet and accessible.

**111 Other Correspondence**

111.1 The Clerk – March 2018 - Noted.

111.2 Defibrillators – Cllr Abbott spoke, he said there is funding through the National Lottery but we would need to prove community involvement. Cllr Hovvell’s stated that Community Heartbeat will run classes to show how to use a defibrillator and that Wellbeing classes are already run at Ludworth Community Centre. Ms Martin suggested contacting the Salvation Army to see if a defibrillator could go on their building, Cllr D Bell agreed to speak to them, and that training could involve Sherburn Hill residents also.

**112 Any Other Business**

112.1 Cllr Abbott asked if the budget money for the bollards at Sherburn Hill could be used elsewhere, as our budget is already set this will need to be discussed in November when the next budget meeting is held.

112.2 A litter pick is needed – routes identified are Churchill Terrace to Haswell, Running Waters to Thornley, Littletown to Haswell, Ludworth to Haswell and Shadforth to Ludworth. County Cllr Hovvels informed members that kits can be obtained, but it is difficult getting volunteers. The clerk will report the littering to the County Council.

112.3 County Cllr Hovvel’s thanked the Parish Council for all their hard work and for working alongside her. She appreciated all the unseen work that goes into bringing improvements to communities.