

MINUTES - Shadforth Parish Council Meeting

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council, Tuesday 9th January 2024 at 6.30pm at Sherburn Hill Hub.

- S1 Attendees: [Cllrs Thompson, Martin, Beattie, Flude, Nixon, Parish Clerk](#)
- S2 Apologies: [None](#)
- S3 To receive disclosures of interest in any matters on the agenda: [Cllrs Martin, Beattie and Flude disclosed an interest in allotments. Cllrs Beattie and Flude disclosed an interest in garages. Cllr Martin and Nixon disclosed an interest in Sherburn Hill Hub.](#)
- S4 To agree that the minutes from the last ordinary meeting of December 12th 2023 are a true record: [Agreed](#)
- S4 To receive an update from the Clerk: [Work to reduce the height of conifer trees at Churchill Terrace allotments has been completed. The 2024-25 paths and cemetery tender has now closed and the successful candidate has been informed. It is agreed the Parish Clerk is able to claim mileage expenses and this will be paid each month, separate to salary for audit trace purposes. Clerk is sourcing a new telephone contact number for the Parish Council. The contact number will be available on Parish Council website and noticeboards. More to follow on this. Annual Precept application was submitted to DCC on Friday 12th January.](#)
- S5 To agree any payments that need to be made:
- [Clerks Salary £426.97](#)
 - [MS Invoice – £437.50](#)
 - [Possible membership of NALCG or NCAA £65 from 1st April.](#)
 - [MS Interment space - £460](#)
 - [Noticeboard for Shadforth £188.99](#)
 - [MS Invoice Tree work £570](#)
- S6 To consider and make a decision on a request from Sherburn Hill Hub for funding towards a polytunnel: [It is agreed that the Parish Council will donate £300 to Sherburn Hill Community Hub.](#)
- S7 To receive an update on Shadforth Cemetery: [A new larger skip has been delivered to the Cemetery to assist with waste. It was agreed that a new area for interments will be created and work for the new L-shaped area to the left of the cemetery shall commence as soon as the weather allows.](#)
- S8 To review and discuss I & E report and updated budget to financial year ending 31st March 2024: [Parish Clerk to work on new budget for 2024-25 and will be discussed and agreed at next meeting on Tuesday 13th February.](#)

- S9 To discuss current cemetery charges and agree any changes: [New charges were agreed at last meeting. These are now available on the Parish Council website and a copy sent to local funeral directors.](#)
- S10 To discuss allotment / garage annual rent charges and agree charges for 2024: [Agreed to increase Garage rent charges to £56 per annum and allotments will increase to £32 per annum, as from 31st October 2024.](#)
- S11 To agree costs for creating a path on the allotments to join the central path to the carpark: [Agreed work was necessary to make safe the existing path and work has now been completed.](#)
- S12 To discuss and agree a policy regarding flammable materials in allotments and garages: [Parish Clerk has spoken to NCAA, Northern Counties Allotment Association. They will advise us in revising and updating our allotment policy. To be followed up on next months agenda.](#)
- S13 To receive an update on communications received: [None](#)
- S14 To receive an update on creating a mining memorial in Sherburn Hill: [Cllr Thompson explains that the project has sought the bricks required and a local metal work business is going to donate the materials and expertise for railings etc. The land still requires approval by DCC. Hopefully more news on this next month.](#)
- S15 To receive an update on creating a community woodland walk on a piece of land owned by DCC in Sherburn Hill: [We are able to apply for further funding and an application will be made by the end of January. There has been very good feedback on this project. Hopefully more good news next month.](#)
- S16 To receive updates from Parish Councillors: [None](#)
- S17 To receive updates from County Councillors: [None](#)
- S18 Public questions or comments, 5 minutes max: [None](#)
- S19 Matters arising from previous minutes which have not been covered above: [None](#)
- S20 To receive any items for the next meeting: [Clerk to complete budget for 2024-25 and email to Parish Councillors prior to next meeting for discussion.](#)
- S21 Any other business: [Future planned Parish Council meetings - 13th February and 12th March 2024](#)