

# Shadforth Parish Council

## Minutes of the meeting of Shadforth Parish Council on

Tuesday 5<sup>th</sup> January 2021

**In Attendance:** Cllrs D Woods (Chair), Sim, Turner, R Woods, Bell, Mace, Hooper, Flude, Beattie

**The Parish Clerk, C Bell, and 3 members of the public were present**

### **121/20 Apologies for absence**

There were no apologies however Cllrs Spanton and Young were not in attendance

### **122/20 Notice of Motion to call the meeting to be held on 5<sup>th</sup> January 2021**

**Resolved: to hold the meeting of the full council 5<sup>th</sup> January 2021**

### **123/20 Declarations of interest from members on any item to be discussed**

Cllr Flude has an allotment

### **124/20 Exclusion of the Press and Public**

Agreed none was required

### **125/20 Open Session**

The meeting will be adjourned for the open session

- a. Police and Wardens: there was no report from the Police and Wardens
- b. County Councillor: there were no County Councillor in attendance
- c. Public Participation (15 minutes):
  - It was confirmed with Cllr Flude that his attendance at the meeting was as a Parish Councillor
  - A member of the public asked to speak on behalf of another parishioner and the Chair reminded the public that they were invited to speak on issues included on the agenda only
  - A member of the public asked when they could speak about items which were not included on the agenda and the Chair invited the member of the public to write to the Clerk
  - A member of the public was abusive. The Chair reiterated that items were not going to be discussed which were not on the agenda and should interruptions of that nature continue the clerk was to mute the offenders
  - A member of the public continued to verbally abuse the council so the clerk was requested by the Chair to remove the offender and this was seconded by the Vice Chair. The clerk removed the offender from the meeting and placed them into the meeting waiting room

## **ITEMS REQUIRING A DECISION**

### **126/20 Minutes (\*)**

**Motion: To resolve to accept the minutes from the Parish Council meeting held on the 1<sup>st</sup> December 2020 as a true record.**

**Resolved: to accept the minutes from the Parish Council meeting held on the 1<sup>st</sup> December 2020 as a true record.**

**Motion: To resolve to accept the minutes from the Extraordinary Parish Council meeting held 10<sup>th</sup> December 2020 as a true record**

**Resolve: To accept the minutes from the Extraordinary Parish Council meeting held 10<sup>th</sup> December 2020 as a true record**

**127/20 Finance \***

To consider and approve payment of items listed;

<b>Name</b>	<b>Amount</b>	<b>Method</b>	<b>Reason</b>
C Bell	£ 482.00	online	Wages Dec
HMRC	£ 164.24	online	HMRC
Wave		online	
SE Landscapes	£ 292.00	online	Inv 11/2020
SE Landscapes	£ 292.00	online	Inv 1/2021
Mazars	£ 240.00	online	inv 1787888
Ludworth Community	£ 80.00	online	Winter Planting
Total to Pay	£ 1,550.24		01/01/2021

**Resolved: To approve the payments of the items listed**

To consider and approve the monthly bank statement

**Resolved: To approve the monthly bank statement**

**128/20 Planning**

The clerk reminded the members about an email regarding the one planning application which they had forwarded for their consideration. There were no comments made regarding the application.

**ITEMS FOR INFORMATION**

**129/20 Chairman's Report**

**Resolved: to accept the Chairman's report**  
Cllr Hooper wished to put on record that although the Chair felt he had nothing to report, that it was important that the council acknowledge the great work

and support he had given to the surrounding community during the COVID lockdown.

**130/20 Clerk's Report**

Resolved: to accept the clerks report

Resolved: to inform DCC again about the dangerous condition of the board walk

**131/20 Policies and Resources Committee Report**

Resolved: to accept the P&R Chairman's update

**132/20 Estates Committee Report**

Resolved: to accept the Estates Chairman's update

**133/20 Parish Meeting Working Group Report**

Resolved: to accept the PMWG Chairman's update

**134/20 Sustainability Working Party Report**

Resolved: to discuss and agree the reporting process and new chair for this group at the P&R meeting scheduled 13<sup>th</sup> Jan 2021

**135/20 Correspondence Received**

All relevant Correspondence had been emailed for information

**136/20 Items for Future Agendas**

Cllr Flude stated he had received a complaint from a parishioner about the Parish Clerk hand delivering notices and that the Clerk had not worn a mask. Cllr Flude asked for an item to go on the agenda to discuss this.

Resolved: As the complaint had not followed the Parish Council Complaints Procedure, the request was therefore rejected.

Cllr Flude requested that a Parish Council COVID Policy be added to the next agenda. The Clerk explained that the Parish Council do not require a COVID Policy as they are bound to behave in a manner as outlined by the Government

Cllr Flude requested that an item be added to the agenda regarding improving communication between the Parish Council and the parishioners.

**137/20 Close**

Carole Bell - Parish Clerk and RFO – 11<sup>th</sup> January 2020