

# Shadforth Parish Council

Shadforth Parish Council  
Sherburn Hill Community Hub  
Front Street  
Sherburn Hill  
DH6 1PA

## Agenda - Shadforth Parish Council

**In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council on Tuesday 14<sup>th</sup> January at 6.00pm, Sherburn Hill Community Hub.**

- 01-0125 Attendees: [Cllrs Martin, Thompson, Nixon, Heron, Herbert, Jobling](#)
- 02-0125 Apologies: [Cllrs Flude, Beattie](#)
- 03-0125 To receive disclosures of interest in any matters on the agenda: [Cllr Martin disclosed an interest in allotments and Sherburn Hill Hub. Cllr Nixon disclosed an interest in Sherburn Hill Hub. Cllr Heron and Jobling disclosed an interest in allotments.](#)
- 04-0125 To agree that the minutes from the last ordinary meeting of 10<sup>th</sup> December 2024 are a true record: [Agreed](#)
- 05-0125 To receive an update from the Clerk: [Precept has been approved, signed and will be submitted this week. The Cemetery, Paths & Bridleways Tender will be published this week and placed on noticeboards and posted on our website. The closing date for applications is 28<sup>th</sup> February. The Clerk has made an application for a gov.uk email and web address. Process takes around 3 weeks so should have more news on this next month.](#)
- 06-0125 To agree any payments that need to be made:
- |                  |         |
|------------------|---------|
| Clerks Salary    | £440.61 |
| HMRC             | £110.00 |
| Clerks Expenses  | £7.79   |
| AA Groundcare    | £630.00 |
| SHCH – Room Hire | £30.00  |
- 07-0125 To discuss the issue of illegal ebikes and the damage caused to green spaces within the Parish: [Clerk will email the local Neighbourhood Warden and report the issue.](#)
- 08-0125 To receive an update on Shadforth Cemetery: [4 trees have been removed and bushes trimmed of old wood. No work has been carried out to date by DCC. Clerk to contact DCC regarding old trees in St Cuthbert's church yard that over-hang onto Shadforth Cemetery. Clerk has also made a request to DCC for assistance with the issue of moles in the Cemetery. Clerk to contact our contractor for help straightening curb stones along the Cemetery paths.](#)

- 09-0125 To receive an update on the creation of a mining memorial in Sherburn Hill: No further progress to date, however hopefully there will be some movement and more to report next month.
- 10-0125 To receive an update on the creation a community woodland walk on a piece of land owned by DCC in Sherburn Hill: The trees have now been planted and Cllr Thompson has been in touch with the contractor to install the new benches, which will hopefully be in Spring to coincide with seed planting. Cllr Thompson is going to order a sensory board and wooden finger maze and will approach Taylormade for help with the installation. The Lantern Parade is still in planning and a date for this will follow. Several bird boxes have been donated to the Project and these will installed shortly.
- 11-0125 To review current assets owned by the Parish Council in preparation for 24/25 audit: An assessment has been made of the Parish Council's fixed asset register and amended appropriately in time for our 2024/25 audit in May.
- 12-0125 To review current allotment and garage rates and agree or disagree a raise to annual charge from October 1<sup>st</sup> 2025: It was agreed to keep the annual garage rent at £56. The annual allotment rent will increase to £40 from 1<sup>st</sup> October 2025.
- 13-0125 To agree or not to agree to purchase new mobile telephone for Parish Council contact: Agreed and Clerk will find a suitable mobile phone and contract deal.
- 14-0125 To receive an update on Churchill Terrace allotments: A vehicle has now been removed from the carpark at the rear of George Street. There are two allotments available for new tenants and the next two people on our allotment waiting list have been notified. Clerk is hoping to hear back from them this week.
- 15-0125 To discuss the proposal of a solar power farm at Harehills: No further news regarding the project. We will remove from agenda and re-visit should there be anything to report on this.
- 16-0125 To receive updates from Parish Councillors: None
- 17-0125 To receive updates from County Councillors: None
- 18-0125 Public questions or comments, 5 minutes max: None
- 19-0125 Matters arising from previous minutes which have not been covered above: None
- 20-0125 To receive any items for the next meeting: Clerk is preparing 25/26 budget for discussion at next PC meeting.
- 21-0125 Any other business: Future planned Parish Council meetings – Tuesday 4<sup>th</sup> February, Tuesday 11<sup>th</sup> March, Tuesday 8<sup>th</sup> March

