

Shadforth Parish Council

Shadforth Parish Council
Sherburn Hill Community Hub
Front Street
Sherburn Hill
DH6 1PA

Minutes - Shadforth Parish Council

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council, Tuesday 14th May 2024 at 6.30pm at Sherburn Hill Hub.

01-140524 Attendees: [Cllrs Thompson, Beattie, Flude, Nixon, Heron and Clerk.](#)

02-140524 Apologies: [Cllr Martin.](#)

03-140524 To receive disclosures of interest in any matters on the agenda: [Cllrs Beattie and Flude disclosed an interest in allotments. Cllr Nixon disclosed an interest in Sherburn Hill Hub.](#)

04-140524 To agree that the minutes from the last ordinary meeting of April 9th 2024 are a true record: [Agreed.](#)

05-140524 To receive an update from the Clerk: [Summer planting and summer activity donations to Sherburn Hill, Ludworth and Shadforth communities - £150 planting donation & £300 summer event funding.](#)

06-140524 To agree any payments that need to be made:

Contractor Invoice (Cemetery)	£608.34
Contractor Invoice (Bridle Paths)	£900.00
Contractor Invoice (New Interment Area)	£500.00
Clerk Salary	£421.97
Clerk Expenses	£11.93
HMRC Tax/NI	£421.60
Wix.com DD	£158.40
Sherburn Hill Comm Hub	£450.00
Ludworth Community	£450.00
Shadforth Community	£450.00
DAY (Durham Area Youth)	£2000.00

07-140524 To receive an update on Shadforth Cemetery: [New interment area is almost complete. New wooden planters have been donated to the Parish Council and as soon as these are delivered we will get these planted up with bedding plants. Our Contractor is going to clear the moss from the footpaths inside the cemetery. A request has been made to purchase an area of land within the cemetery; this was not agreed.](#)

- 08-140524 To discuss and agree or not an allotment allocation policy that when there is a waiting list, priority goes to a person living in a household which does not already have an allotment tenancy and agree a date for implementing this policy: [Allocation policy agreed and commences 14th May 2024.](#)
- 09-140524 To discuss and agree a policy regarding flammable materials in allotments and garages: [Clerk to visit both Allotment & Garage current policies and with help from Northern Counties Allotments Association \(NCAA\) will create a draft policy for agreement at a future meeting.](#)
- 10-140524 To consider and agree or not agree any requests for funding: Requests for £2500 towards The Woodland Walk project and £60.00 for the purchase of new defibrillator pads. [Agreed that the PC will pay £60.00 for the purchase of new defibrillator pads. The request of a donation of £2500 towards the Woodland Walk project was agreed but the exact costs have not yet been verified so we will re-visit this item next month.](#)
- 11-140524 To receive an update on communications received: [Email received from resident regarding garage plots.](#)
- 12-140524 To receive an update on creating a mining memorial in Sherburn Hill: [No update this month. Should have news by end of the week. Checks have been made to ensure correct positioning of the site and there will be a meeting with the DCC to check necessary paperwork.](#)
- 13-140524 To receive an update on creating a community woodland walk on a piece of land owned by DCC: [No update this month. Cllr Thompson is confirming costs for the project. She is keen for installation of sensory garden and looking into the possibility of a lantern parade in October.](#)
- 14-140524 To receive updates from Parish Councillors: [None.](#)
- 15-140524 To receive updates from County Councillors: [None.](#)
- 16-140524 Public questions or comments, 5 minutes max: [None.](#)
- 17-140524 Matters arising from previous minutes which have not been covered above: [None.](#)
- 18-140524 To receive any items for the next meeting: [None received.](#)
- 19-140524 Any other business: Future planned Parish Council meetings – [Tuesday 11th June, Tuesday 9th July. No Parish Council meeting in August.](#)