**S H A D FO R T H P A R I S H C O U N C I L**

**Minutes of an Ordinary Meeting of the Parish Council held in**

**St Cuthbert’s, Shadforth on Tuesday 8th May 2018 at 7.30 p.m.**

Members Cllr J Mace Cllr R Abbot Cllr D Woods (Chair)

Present: Cllr B Bell Cllr R Woods

Members of the Public – County Cllr Hovvells (7.45), Mr Hunt, Mrs Hunt, Mr Flude, Ms Beattie, Mrs Nelson, Mrs Turner, Mr Turner and Mr Bentham.

**1 Apologies** – Cllr B Sim.

**2 Confirmation Of The Minutes** – The minutes of the 3rd April 2018 were confirmed as a true and accurate record.

2.1 Minutes of 6 March 2018 – Item 102.1. After consideration members agreed the minute should read ‘Ms Martin spoke, she commented on the importance of the Chair addressing members of the public appropriately and professionally’. We apologize to Ms Martin for the misunderstanding.

**3 Matters Arising**

3.1 Clerks Update – The clerk informed members that the additional fixings for the new seat had been ordered. The money for the repair to the cross-road fence has now been received from the insurance claim. She is awaiting the dog fouling signs from the County Council and has emailed a company for information about hiring a micro-digger for the cemetery. Members may look into hiring a bigger digger if access can be granted by the adjacent property. Cllr D Woods agreed to speak to the resident to ask for access.

3.2 Vacancies – As we have not actively advertised for a while, the clerk will put new adverts on the notice boards and website to give everyone a chance to put their names forward, especially after all the recent interest. We have four people interested already so their names will be carried forward.

3.3 Skate Park – The release of funds from Sports England is imminent and the paperwork is in place. Ludworth is really keen to get the skate park up and running.

3.4 Ludworth Improvement Scheme – There is to be a funding meeting this week to see if County Durham Community Foundation will give us any funding. County Cllr Hovvells arrived.

3.5 General Data Protection Regulations – The clerk is working through the required changes necessary to comply with the new data protection laws. Members agreed that she should register with the ICO as a data controller.

**4 Durham County Council**

4.1 Planning: Plans Lists w/e – 9.4.18; 16.4.18; 20.4.18; 30.4.18.

 Applications

 DM/18/00880/FPA Taylormade Timber Products – Application for replacement building of increased height and amended size to form a timber pressure treatment building (amended from previous approval DM/17/02440) at Taylormade Timber Products, Old Colliery Yard, Sherburn Hill, Durham, DH6 1PS - Noted

 DM/18/00826/FPA Mr Michael Ford – Application for a change of use of land to shooting school including the formation of acoustic bunds at Land to the West of Harehill Farm, Haswell Plough, DH6 2BA – There has been a lot on residents objecting to this proposal, and a petition has been compiled. The concerns are the height of the bunds at 48’ and the visual impact; the 1.4 million tons of rubble needed for the bunds; the many heavy plant vehicles on the country roads; building on a wildlife corridor; the noise; stray bullets; the bullet fragments getting into the water-course and there is no building on the plan to house firearms securely. We are led to believe the applicant is a dispersal agent and has left a previous planned shooting range elsewhere unfinished, looking like a landfill site. The petition was handed to County Cllr Hovvells. The clerk will object and ask that the application goes to Committee.

4.2 Licencing Application – The Farmers Arms, Shadforth – Noted.

**5. Parish Paths Partnership**

5.1 Summer Planting – Members cannot find 9 planters in Sherburn Hill. The clerk will contact Ms Martin to ask for clarification before planting.

5.2 Silent Soldier – The Silent Soldier has now been ordered from the British Legion in time for the centenary. We got funding to purchase it and Ludworth Community Centre are currently trying to get the cadets to take the Standard. They are also trying to get a band or bugler to play at the cenotaphs. Ludworth school are hoping to plant poppy seeds donated from the Community Centre and possibly purchase plastic poppy ribbons for decoration

**6. Allotments & Garages**

6.1 Allotment 12 – An application for a shed and greenhouse was received. Members agreed.

6.2 Allotment 7 and Allotment 10 – We have received another letter from their solicitor. Councillors cannot comment as the matter is being dealt with by the solicitor. The Chair will have a meeting with the County Council after reading the literature from a recent training event held by Mr Banks from the Allotment Society.

6.3 Garage Site Tenancy – We have received suggested changes to our current tenancy by the tenants. We will be reviewing the tenancies and updating them soon, we may possibly hold a site visit with tenants.

**7 Finance** **Payments** £

7.1 Wages - Salaries, Allowances & Expenses £437.71

 Cemetery Contractor - Cemetery Pay & Expenses £243.00

 St Cuthbert’s Church - Room Hire 1.5.18 £15.00

 Sherburn Hill Cenotaph Caretaker - Annual Maintenance Payment £70.00

 Ludworth Cenotaph Caretaker - Annual Maintenance Payment £70.00

 WIX.com - Website Annual Fee £111.75 pd

 Parish Paths Contractor - First Cut £366.66

 Cemetery Contractor - Grass cut at Cross-Roads £15.00

 Royal British Legion Surrey - Silent Soldier £250.00

 W R Atherton - Will Kill Pest Control – Allotments £300.00

 Co. Durham Assoc. Local Councils - Subscription £296.88

 Tesco - Printer Ink £32.00 pd

 Poplar Tree Garden Centre - Memorial Flowers £41.00 pd

 Hayes Garden Centre - Memorial Seat Additional Fixings £45.49 pd

 **Income**

 Andrew Gray Funerals - Burial D339 £120.00

 Private Ashes Burial - G54, plus reserves G55 & G56 £221.00

 William Scott Memorials - Memorials D339 & D410 £42.00

 Durham County Council - Donation towards Ludworth Improvement £500.00

 Durham County Council - Precept £14,000.00

7.2 Sherburn Hill Environmental Action Group – The group closured some years ago with funds still in the bank account. These funds have now been released and we have been asked to take the funds to spend on environmental projects in Sherburn Hill. As The Hub operates out of Sherburn Hill, members asked if the clerk could get some further details about the organization, and if it had any plans we could help with.

**8 Donation Requests**

8.1 Sherburn Hill Hub – We received a requests for help with insurance costs for a litter pick. Members asked to check the costs and suggested trying a local company who does insurance for community groups. Members agreed the £100.

**9 Other Correspondence**

9.1 Local Councils Review – Spring 2018 - Noted.

9.2 Campaign to Protect Rural England – Spring 2018 - Noted.

9.3 Countryside Voice – Spring 2018 - Noted.

9.4 Allotment Event – Cllr D Woods attended and is reading through the literature to form an opinion.

9.5 CPRE – Spring 2018 – Noted.

**10 Any Other Business**

10.1 Cllr Mace requested a definitive map to assist with her overseeing the parish paths network. Cllr Abbott offered her some assistance. Footpaths 1&2 boardwalks are still broken, they have been reported. The footpath sign on footpath 12 from Ludworth to Harehill is missing, the clerk will report.

10.2 Residents asked about the co-option process and if they needed to re-apply. This was clarified by members.