

# Shadforth Parish Council

Shadforth Parish Council  
Sherburn Hill Community Hub  
Front Street  
Sherburn Hill  
DH6 1PA

## [MINUTES - Shadforth Parish Council](#)

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council, Tuesday 12<sup>th</sup> March 2024 at 6.30pm at Sherburn Hill Hub.

S1 Attendees: [Cllrs Thompson, Martin, Beattie, Flude, Nixon and Parish Clerk.](#)

S2 Apologies: [None](#)

S3 To receive disclosures of interest in any matters on the agenda: [Cllrs Martin, Beattie and Flude disclosed an interest in allotments. Cllr Martin and Nixon disclosed an interest in Sherburn Hill Hub.](#)

S4 To agree that the minutes from the last ordinary meeting of February 13<sup>th</sup> 2024 are a true record: [Agreed](#)

S5 To receive an update from the Clerk: [The Clerk discussed various items received by email. A request to intern ashes in to an existing burial plot was agreed. It was noted that the font of the agenda and minutes were too small to read on noticeboards; this issue has been corrected. P3 form has been completed and will be emailed later this week.](#)

S6 To agree any payments that need to be made:

Contractor Invoice (Cemetery)	£437.50
Contractor Invoice (Paths)	£900.00
Clerk Salary	£421.97
Clerk Expenses	£17.11
Microsoft Office Direct Debit	£59.99

S7 To receive an update on Shadforth Cemetery: [Clerk to seek another quote for a new path inside the Cemetery. We have 2 quotes for the work.](#)

S8 To review and agree final version of 2024/25 budget: [Final version was agreed.](#)

- S9 To consider and agree to co-opt or not co-opt a request to become a parish councillor: [Clerk to draw up a questionnaire and email to applicants. Should you wish to apply to become a Councillor, please email your interest to \[shadforthpc@hotmail.co.uk\]\(mailto:shadforthpc@hotmail.co.uk\). Further details of the ward vacancies are listed on our website.](#)
- S10 To discuss and agree or not an allotment allocation policy that when there is a waiting list, priority goes to a person living in a household which does not already have an allotment tenancy and agree a date for implementing this policy: [To carry over decision to next month's agenda. Clerk to check further information from CDALC.](#)
- S11 To discuss and agree or not a garage allocation policy that when there is a waiting list, priority goes to a person living in a household which does not already have a garage tenancy and agree a date for implementing this policy: [To carry over decision to next month's agenda. Clerk to check further information from CDALC.](#)
- S12 To confirm dates and times for the Annual parish meeting and the Annual meeting of the Parish Council: [The Annual meeting of the Council and the Annual Parish meeting will be held at 6pm and 6.15pm respectively on Tuesday 14<sup>th</sup> May 2024. Details can be found on noticeboards and website.](#)
- S13 To discuss and agree a policy regarding flammable materials in allotments and garages: [Clerk seeking further clarification from the Allotment Association.](#)
- S14 To receive an update on communications received: [Nothing further to discuss.](#)
- S15 To receive an update on creating a mining memorial in Sherburn Hill: [Ongoing to next month. It is necessary to have the area valued so we are awaiting a date for this to take place.](#)
- S16 To receive an update on creating a community woodland walk on a piece of land owned by DCC: [A new grant application has been submitted to Believe Housing. It is proposed that DAY and Ethicare will be involved on designing various items; a sensory garden, finger maze and winding path have been suggested. The finished project must be suitable for the whole community. There will be an open day planned to finalise the plans / project. More to follow next month.](#)
- S17 To consider and agree or not agree any requests for funding: [None received.](#)
- S18 To consider and agree or not to install bird boxes and bird tables within the grounds of Shadforth Cemetery: [It was agreed that we would install bird boxes in the Cemetery but not bird tables.](#)
- S19 To receive updates from Parish Councillors: [None.](#)

- S20 To receive updates from County Councillors: [Taylors shop on the Front Street in Sherburn Hill has closed. We believe it is re-opening in the future, however there is now a shop inside the Community Hub selling a variety of household items.](#)
- S21 Public questions or comments, 5 minutes max: [None.](#)
- S22 Matters arising from previous minutes which have not been covered above: [None.](#)
- S23 To receive any items for the next meeting: [None.](#)
- S24 Any other business: Future planned Parish Council meetings – [9<sup>th</sup> April, Tuesday 14<sup>th</sup> May, Tuesday 11<sup>th</sup> June](#)