

Shadforth Parish Council

Shadforth Parish Council
Sherburn Hill Community Hub
Front Street
Sherburn Hill
DH6 1PA

[MINUTES - Shadforth Parish Council Meeting](#)

In accordance with Paragraph 7 & 10 (2)(b) of Schedule 12a of the Local Government Act 1972, Members are hereby summoned to attend a meeting of the Shadforth Parish Council, Tuesday 13th February 2024 at 6.30pm at Sherburn Hill Hub.

- S1 Attendees: [Cllrs Thompson, Martin, Beattie, Flude, Nixon and the Parish Clerk.](#)
- S2 Apologies: [None](#)
- S3 To receive disclosures of interest in any matters on the agenda: [Cllrs Martin, Beattie and Flude disclosed an interest in Sherburn Hill allotments and garages. Cllrs Martin and Nixon disclosed an interest in Sherburn Hill Hub.](#)
- S4 To agree that the minutes from the last ordinary meeting of January 9th 2024 are a true record: [Agreed](#)
- S4 To receive an update from the Clerk: [Correspondence received regarding the reservation of burial plots at Shadforth Cemetery. The Bridle Paths tender application for 2024/25 has closed and the successful applicant has been informed.](#)
- S5 To agree any payments that need to be made: [All Agreed.](#)
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|-----------------------|---------|
| Contractor Invoice | £437.50 |
| Clerk Salary | £426.97 |
| Clerk Expenses | £8.19 |
| Meeting room hire x 3 | £90.00 |
- S6 To discuss and agree Parish Clerk's training costs and enrolment to SLCC: [Agreed. Clerk will commence enrolment and training in June 2024.](#)
- S7 To receive an update on Shadforth Cemetery: [New larger skip has been installed to manage Cemetery waste. The Cemetery Works tender application for 2024/25 has closed and the successful applicant has been informed.](#)
- S8 To review and agree budget for 2024 / 25: [A few amendments to be made and the final version to be approved at next Parish Council meeting on 12th March.](#)

- S9 To discuss and agree an amount to give to each community centre for Spring / Summer planting: [Agreed that £150 to be donated to each community centre for Spring planting and also Summer planting. Spring donations will be sent at the beginning of March and Summer planting will be sent mid May.](#)
- S10 To discuss and agree an amount to give to each community centre for Easter activities for Easter 2024: [Agreed to donate £300 to each community centre for Easter activities. Donations will be made early March.](#)
- S11 To consider and agree to co-opt or not co-opt a request to become a parish councillor: [Agreed, however applicant has since withdrawn request.](#)
- S12 To discuss and agree a policy regarding flammable materials in allotments and garages: [Postponed until next meeting.](#)
- S13 To receive an update on communications received: [NONE](#)
- S14 To receive an update on creating a mining memorial in Sherburn Hill: [Good news, we have had a response from DCC; they are willing to take on the lease of the land that the memorial will be built. Parish Clerk is to check our insurance policy to ensure the finished memorial is covered. Now DCC are happy to take on the lease, there will be a site visit by their representative and the next stage will be for technical drawings of the site to be drawn. East Durham College will carry out the work and a wheel has been donated. A consultation day will be planned to enable the community to look at the proposed design and inscriptions.](#)
- S15 To receive an update on creating a community woodland walk on a piece of land owned by DCC: [A new grant application has been submitted to Believe Housing. It is proposed that DAY and Ethicare will be involved on designing various items; a sensory garden, finger maze and winding path have been suggested. The finished project must be suitable for the whole community. There will be an open day planned to finalise the plans / project. More to follow next month.](#)
- S16 To receive updates from Parish Councillors: [NONE](#)
- S17 To receive updates from County Councillors: [NONE](#)
- S18 Public questions or comments, 5 minutes max: [NONE](#)
- S19 Matters arising from previous minutes which have not been covered above: [NONE](#)
- S20 To receive any items for the next meeting: [To agree a date for the Annual Parish meeting and the Annual meeting of the Parish Council. Proposed date is 14th May 2024.](#)
- S21 Any other business: Future planned Parish Council meetings - [Tuesday 9th April, Tuesday 14th May, Tuesday 11th June.](#)

